



## **REQUEST FOR RELEASE OF SCHOOL RECORDS**

*STUDENTS ADMITTED TO PRE-KINDERGARTEN ARE NOT REQUIRED TO SUBMIT THIS FORM*

***Parents: complete this form and forward it to the Registrar at your student's school***

Name of student: \_\_\_\_\_ has been admitted to grade \_\_\_\_\_ at The Seven Hills School for the 2022-2023 school year.

I hereby authorize the release of all school records requested by The Seven Hills School. I understand that any records requested are a confidential exchange between the person giving information and The Seven Hills School.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

***To the School Registrar: Please send the information listed below by June 15 or as soon as final reports are available for the above student.***

- Final grade report / report card / progress report from the 2021-2022 school year
- Recent standardized test scores
- Additional evaluations that would be helpful

***REQUESTED MATERIAL SHOULD BE SENT TO:***

**[ADMISSIONS@7HILLS.ORG](mailto:ADMISSIONS@7HILLS.ORG)**

**OR**

**THE SEVEN HILLS SCHOOL  
5400 RED BANK ROAD  
CINCINNATI, OH 45227**