



REQUEST FOR RELEASE OF SCHOOL RECORDS

STUDENTS ADMITTED TO PRE-KINDERGARTEN ARE NOT REQUIRED TO SUBMIT THIS FORM

Parents: complete this form and forward it to the Registrar at your student's school

Name of student: _____ has been admitted to grade _____ at The Seven Hills School for the 2019-2020 school year.

I hereby authorize the release of all school records requested by The Seven Hills School. I understand that any records requested are a confidential exchange between the person giving information and The Seven Hills School.

Signature of Parent/Guardian

Date

To the School Registrar: Please send the information listed below by June 14.

- Final grade report / report card / progress report
- Recent standardized test scores
- Additional evaluations that would be helpful

REQUESTED MATERIAL SHOULD BE MAILED TO:

**THE SEVEN HILLS SCHOOL
5400 RED BANK ROAD
CINCINNATI, OH 45227**