



## **Morning Drop Off**

### ***Park and Walk Students In***

One of the truly special attributes of Doherty is the great sense of community. Nothing creates that community more than when parents park and walk their students into their classrooms taking a few minutes to chat with other parents, teachers and other students. We encourage everyone to do this if your schedule permits. There is plenty of parking in the Kemper Parking Lot (accessible by drives off of Johnstone Place and Madison Road). We ask parents of preschoolers to park and walk their children into their classrooms each morning.

### ***Car Line***

The right hand side of Doherty Drive is reserved for the car line. Please pull as far ahead as possible and try to make sure your children are prepared to get out quickly when it is their turn so we can keep car line moving. No car should be left unattended in the drop off line. Please obey all “No Parking” signs and cones. We appreciate your help in keeping all of our students safe.

### ***The Seven Hills Shuttle***

The Seven Hills Shuttle transports students between campuses. The shuttle begins at Doherty. Those wishing to ride from Doherty to the Hillsdale campus may catch the shuttle at the bus stop on Doherty Drive before 7:45 a.m. Doherty students can be dropped off at the Hillsdale campus prior to 8:10 a.m. for the trip to Doherty. There is no charge for the shuttle service.

### ***Neighborhood School Buses***

For those living in neighborhoods with school buses serving Doherty, the buses drop off students on Doherty Drive. For those wanting additional information on whether this is an option for you, please contact your local public school district.

### ***Morning Drop Off Reminder***

Unless students have a pre-arranged meeting with their teachers, any student who is dropped off between 7:30 a.m. and 7:55 a.m. must be taken to the Encore Club Room in Haile Hall. There is no charge for morning care.

## **Dismissal**

### *11:30 a.m. Pre-Kindergarten Dismissal*

Please be reminded that for our students' safety, Doherty Drive is closed from 9:00 a.m.-3:10 a.m. Please park in the Kemper Parking Lot and walk in to pick up your students. The gates will be closed and opened by school personnel only.

### *1:00 p.m. Pre-Kindergarten Dismissal*

Doherty Drive will be open from 12:55 p.m.-1:10 p.m. for 1:00 p.m. pre-kindergarten pick up only. The gates will be closed and opened by school personnel only.

### *3:20 p.m. Dismissal*

#### Dismissal for Kindergarten - Fifth Grade Students

For the safety of our children and the convenience of our parents, please adhere to the following car traffic/parking procedures:

- No parking on Johnstone Place between 2:30 p.m.-3:45 p.m. This is car line for pick up.
- Kindergarten - 5<sup>th</sup> grade will be dismissed to carline on the Jones Hall side of the driveway starting at 3:20 p.m.
- A faculty member will open the gates at 3:10 p.m.
- Parking remains available behind the Kemper playground for parents who would like to pick up their child in the classroom.

#### ***Neighborhood School Buses***

For those living in neighborhoods with school buses serving Doherty, the buses pick up students at the bus stop on Doherty Drive between 3:15 p.m. and 3:30 p.m.

#### ***Seven Hills Shuttle***

The Seven Hills Shuttle arrives at Doherty at approximately 3:40 p.m. Students wait in the Haile Hall lobby with a teacher until the shuttle arrives. Upon arrival on the Hillsdale Campus, students will be picked up from the bus by their athletic coach or

escorted to Lotspeich Encore Club. Like Doherty Encore Club, you do not need to pre-register for Lotspeich Encore Club and the same fee applies. Preschool and Kindergarten Encore Club is held in the Nelly L. Taft Early Childhood Building (ECC), Grades 1–5 Encore Club can be found in the Briggs Building.

***After The Bell***

Children who are attending Encore Club or an Enrichment class are escorted by teachers to Haile Hall at 3:30 p.m. If you are running late and arrive later than 3:45 p.m., your child will be taken to Encore Club. After 4:00 p.m. Encore Club pick-up is only through the door on the east end of Haile Hall (facing Johnstone Place). On days with nice weather, Encore Club will be outside and pick up is in the play area behind Haile Hall.

***After School Athletic Practices at Doherty***

Students with 3:30 p.m. practices are supervised in Jones Hall until they are picked up by the coaches. Students with later practices go to Encore Club and their coaches will pick them up there.